

# Just -in- Time

## Troops

# Initial Order Cookie Pickup Sign Up

Once the cookies have been delivered to the Service Unit, it's time to pickup your troop's cookies! If your Service Unit is using the eBudde system to schedule their pickup times, you can follow the directions below.

### Sign up in eBudde:

1. Click on "**Delivery**" tab (across top).
2. Click on a "**Who is picking up your cookies?**" option
3. Once you make the selection, a time-slot box will open (if this does not happen - your Service Unit is not using eBudde to schedule pickups). Click on the **Time-Slot** you are requesting.



### Delivery Pickup

Variety	My Troop
Adventurefuls	6
Lemon-Ups	5
Trefoils	2
Do-Si-Dos	3
Samoas	17
Tagalongs	13
Thin Mints	17
S'mores	7
Toffee-tastic	3
<b>Troop Total</b>	<b>73</b>

Pickup Total including any other pickups

73

Who is picking up your cookies?

- Someone from my Troop
- Some other Troop (or my SU)

2

1:00pm
1:10pm
1:20pm
1:30pm
1:40pm
1:50pm

### NEXT STEPS:

- Mark your calendar with your pickup date and time. Don't be late - your Service Unit Volunteer has several troops coming to get cookies!
- Get your space ready! Do you have a garage or special area in your home to store your cookies during the cookie program? This space must be CLEAN, DRY, SMOKE-FREE and NO PETS/ANIMALS NEAR COOKIES.
- Make sure you come prepared! Is your vehicle large enough? Do you need someone to help you load?
- Dress warm! Most pickup locations are in garages or similar un-heated areas.

### UPON ARRIVAL:

- Know what you're there to pick up; have a copy of your submitted Initial Order (or a screenshot of the Delivery Pickup screen as above).
- Compare your Initial Order to the cookies that are prepared for you to pick up. Count them all alongside the SU Cookie Manager/Volunteer and address any damages, shortages or overages before leaving.
- Sign the Troop Pickup Sheet once your physical product matches the pickup sheet. Both the troop and the service unit keep a copy for their records.
- If you notice any damages after pick-up, notify your SU Cookie Manager immediately.