

**Just  
-in-  
Time**



*Fall Product Manager*

## Service Unit Huddle

Fall Product Program Training will be available via gsLearn. We are asking that all volunteers watch the training prior to picking up their materials from the SU. There are training sessions available for parents as well.

### So what's next? Host a Huddle!

*What does that mean?!* Think of it as a 'welcome back to the new Girl Scout year' social hour for your service unit! You can use it to introduce the SU Team, connect with leaders, talk SU goals and happenings, pass out Fall Product Program materials, and best of all—try the fall product! If you have not ordered samples, and still have time before your huddle, please [cookies@gsdakotahorizons.org](mailto:cookies@gsdakotahorizons.org). We will do what we can to get them to you!

### What to do:

1. Pick a date and time for your Huddle, using input from your service unit members.
2. Invite Troop Co-Leaders, Troop Fall Program Coordinators, and IRG Coordinators to the huddle. Use your service unit **Looker Report** to ensure you have everyone! (See JIT)
3. Host your Huddle! See example outline below.  
*If hosting virtually, determine how leaders will get materials from you.*
4. Follow up with any Troops that did not attend training or pick up materials.

### SU Huddle

- Welcome & Introductions
- Volunteer Networking
- Service Unit Happenings
- Fall Product Program Info ->

### Fall Product Program

- Fall Product Program FAQ
- Review Dates & Deadlines
- Distribute Materials
- Sample Product
- Encourage Troops to host a Fall Parent Meeting.

### Fun Ideas

- Theme Your Huddle
- Fun Icebreakers
- Dinner/Snacks
- Games
- Door Prizes

### Fall Product Program Materials

- Volunteer Manual (one per Troop)
- Order Cards (one per girl)
- Online Girl Flyer (one per girl)
- Money Envelope (one per girl)
- SU Samples for tasting
- Girl Activity Guide Sample  
*(these were mailed to each girl)*

**[cookies@gsdakotahorizons.org](mailto:cookies@gsdakotahorizons.org)**

Email any time for assistance!

It's the best way to reach us

**Please let us know if you need help!**

We are here to support **you** so that you and your service unit succeed!