

# Dakota Dough Reimbursement Form

Completed form must be submitted to council Finance Department with Dakota Dough and receipts within 45 days of retail services, girl membership renewal purchase date, or event closing date.

Choose the appropriate reimbursable expense:

- Retail Services (Dakota Horizons or GSUSA)
- Girl Membership Renewal
- Service Unit Event                      Name of Event: \_\_\_\_\_
- Council Sponsored Event/Travel      Name of Event: \_\_\_\_\_  
*Only fees paid to council are eligible for reimbursement.*
- GSUSA Destinations                      Name of Destination: \_\_\_\_\_

Total Dakota Dough submitted for reimbursement: \$ \_\_\_\_\_

Contact information for person submitting this form:

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

This submission is for (please select only ONE box below)

- Service Unit Name & Number: \_\_\_\_\_
- Troop Number: \_\_\_\_\_
- Parent

Service units and troops will receive reimbursement via ACH into the account on file. Parents will receive reimbursement via check sent to the following address. Please allow 30 days for processing your reimbursement.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Download additional copies of this form at [gsdakotahorizons.org/dakotadough](http://gsdakotahorizons.org/dakotadough).

**For Office Use Only**

Approved by: \_\_\_\_\_ Fall Program: \$ \_\_\_\_\_ Cookie Program: \$ \_\_\_\_\_ Date: \_\_\_\_\_