

**Just  
-in-  
Time**

# Parent Online Customer Delivery

## How to see your Online In-Girl Delivery customers:

1. Log into M2 as the **parent**.
2. Click on the **"Sales Reports"**.
3. Click on the **"Online Nuts Girl Delivered"** tab
4. Scroll down to see each **Supporter** and their order.
5. **Optional:** Download and Print.



A screenshot of the 'Reports' page in the M2 system. The page shows the 'Reports' section for 'Kennedy' at 'Girl Scouts Dakota Horizons'. A table shows 'Online Girl Delivered' with a quantity of 83 and a total of \$654.00. Below this, there are tabs for 'All Sales', 'Magazine Sales', 'Direct Ship Nuts', 'Nut Order Card', 'Campaign Sales', and 'Online Nuts Girl Delivered' (circled in orange with a '3' callout). The 'Online Girl Delivered Sales' section is visible, with a '4' callout pointing to the 'Online Girl Delivered Totals' table.

Product	Qty	Total
Online Girl Delivered	83	\$654.00

Product	Qty	Total
Mint Trefoils Vintage		

Scroll down until you see the Supporter boxes. At the very bottom you can download and print.

Please print the report. Online Girl Delivered Totals will not be included in Downloadable

### Supporter: Jen

Product	Price	Qty	Total
Chocolate Covered Almonds	\$9.00	1	\$9.00
Pecan Supremes	\$8.00	1	\$8.00
Peppermint Bark Rounds -Snowman Tin	\$10.00	2	\$20.00
Spicy Cajun Mix	\$6.00	1	\$6.00
<b>Total Paid</b>		<b>5</b>	<b>\$43.00</b>

**5**

Print Report

Download Report