Just -in- Time

Troops

Money Management in eBudde

Where can I verify my Troop Bank Information?

Bank information is imported into eBudde by the Council from the Bank Account Confirmation / ACH Form. This form is required from troops and service units each year, by October 1st. Verify that your troops bank info has been submitted by clicking on the "**Settings**" Tab under the Settings header.

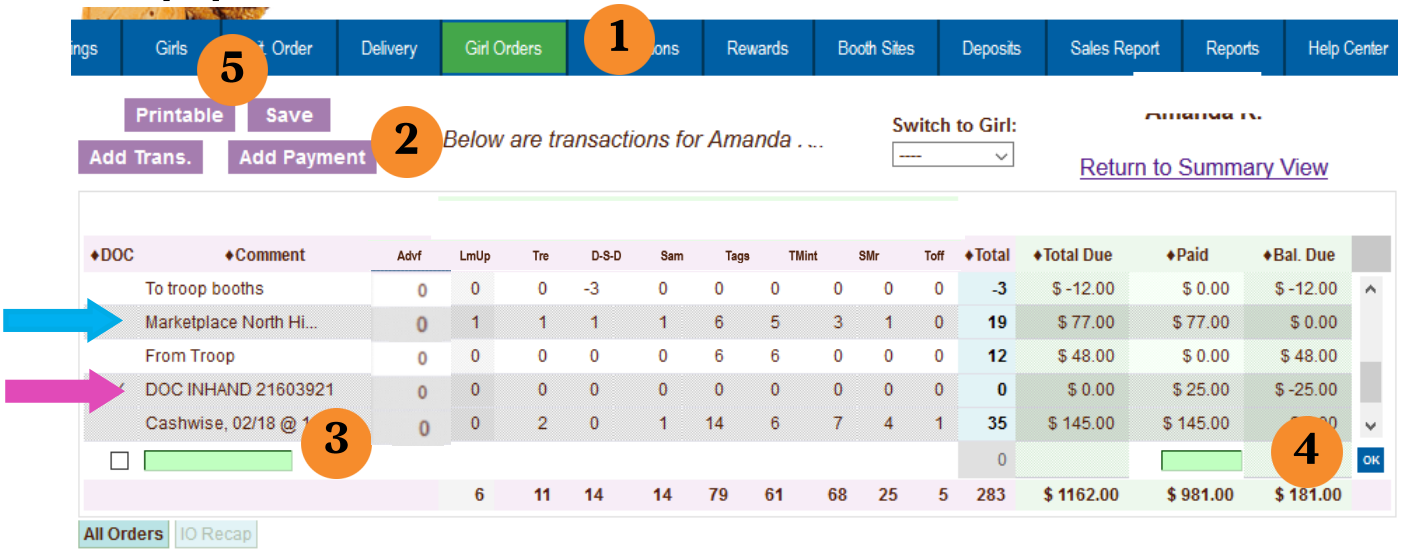
How much will be deducted on the first ACH on March 11?

The Initial ACH on **March 11** is calculated by multiplying the number of boxes in the troop's Initial Order by 25%. The Initial Order can be viewed on the "**Init. Order**" or "**Transactions**" Tab.

Can I keep track of girls' payments in eBudde?

Yes! eBudde makes it easy to keep track of the amount owed to the troop from each girl.

1. Click on the "**Girl Orders**" Tab and the girl's name you wish to view.
2. Click on the "**Add Payment**" button.
3. Boxes pop open near bottom of screen. Enter any notes you may have and dollar amount paid to troop.
4. Click the blue "**ok**" button on the right.
5. Click the purple "**Save**" button.



♦DOC	♦Comment	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	♦Total	♦Total Due	♦Paid	♦Bal. Due
	To troop booths	0	0	0	-3	0	0	0	0	0	-3	$ -12.00	$ 0.00	$ -12.00
	Marketplace North Hi...	0	1	1	1	1	6	5	3	1	0	19	$ 77.00	$ 77.00	$ 0.00
	From Troop	0	0	0	0	0	6	6	0	0	0	12	$ 48.00	$ 0.00	$ 48.00
	DOC INHAND 21603921	0	0	0	0	0	0	0	0	0	0	0	$ 0.00	$ 25.00	$ -25.00
	Cashwise, 02/18 @ 1	0	0	2	0	1	14	6	7	4	1	35	$ 145.00	$ 145.00	
												0			
			6	11	14	14	79	61	68	25	5	283	$ 1162.00	$ 981.00	$ 181.00

Where do the Digital Cookie sales and payments show up?

Digital Cookie orders will appear in several areas: "**Girl Orders**" Tab under the girl that sold them, the "**Transactions**" Tab for the troops totals, "**Deposits**" tab for funds and the "**Sales Report**" Tab. (**Pink** arrow for an example)

Where do the Booth sales and payments show up?

Funds from cookies booths will show up in the "**Girl Orders**" Tab under the girls that participated in the booth. For a 'how to' enter booth sales, see the Just In Time: Booth Recorder located in the eBudde Help Center under 'From the Council' drop down menu. (**Blue** arrow for an example)

Notes:

Digital Cookie and Booth sales funds are credited to the girls/troop automatically!
Deposit all other funds frequently - This is the best step to avoid NSF checks from customers.