REQUIRED STEPS:

1. **Determining SU Product Delivery Station Location:**
   - Secure and safe for volunteers and product.
   - Clean, dry, well lit, and animal/insect free.
   - Easily accessible by delivery agent and volunteers—clean drive and no steps!
   - Ample space to hold product.

2. **Editing your SU Delivery Station Address into M2:**
   1. Ensure you are in as the Service Unit level
   2. Click **Manage Service, Troops & Girl Scouts** button.
   3. Ensure you are on the SU tab
   4. Select the Service Unit you wish to edit by clicking on the "**+**"
   5. Click on **Edit Service Unit**
   6. Verify or edit the **Product Deliveries** site - this is where the nut products will be delivered.
   7. Verify or edit the **Reward Deliveries** site - this is where all the girl rewards will ship to.
   8. Make sure to **Save**!

   Note: Product delivery site and Reward delivery site may be different locations.