



Volunteer Position Description

Service Unit Recruiter

Purpose

Service Unit (SU) Recruiters work in tandem with Membership Specialists and Service Unit Managers to actively seek out opportunities to recruit girls, adults and volunteers in a designated area. As a recruiter, you are a key player in growing Girl Scouts in your area.

Term of Appointment

The SU Recruiter is appointed for a 1-year term that is renewable upon successful re-election by the service unit and adherence to Girl Scouts Dakota Horizons and GSUSA policies and procedures. This position requires varying hours and is most active during the fall.

Requirements

All volunteers are required to be registered members, successfully pass a criminal background check and follow the Girl Scout Promise and Law at all times. A strong passion for Girl Scouts, excellent communication skills, flexible schedule, and being comfortable speaking in front of a group and at least one year of Girl Scout experience are required skills for this role.

Responsibilities

- Complete required training and expectations agreement.
- Facilitate a positive working relationship between council staff and the service unit.
- Participate as part of the service unit team and regularly attend service unit meetings.
- Implement recruitment activities which may include:
 - Hosting a SU led recruitment event following an established theme, room set up and girl activity.
 - Assisting at a council led hosted recruitment events.
 - Conducting classroom/cafeteria school chats.
 - Attending community visibility events.
 - Submitting member registration information and sign-up sheets to staff within two (2) business days.
- Help council as needed to form new troops in an assigned area and place girls into existing troops.
- Assist council in keeping the participation catalog up to date.
- Assist members with the GSDH online registration site and participation catalog.
- Encourage established troops to submit the Troop Intent Form annually to keep the participation catalog up to date.
- Preserve the confidentiality of member data and personally identifiable information.
- Follow Girl Scout branding guidelines.
- Ensure positive visibility and awareness of Girl Scouting in the community.

Training and Support

- Membership staff and Service Unit Manager support SU Recruiter.
- Training and networking opportunities provided online and in person.
- Volunteer resource library on our website.

Benefits

- Make a difference in the lives of girls and be an integral part of the Girl Scout movement.
- Network and make friends with adult volunteers throughout the council and nationally.
- Build your resume and develop transferable leadership, business, and project management skills in a fun and supportive environment.