

2020 Recognition Event

Awesome Service Unit

Is this event open to other Service Units? Yes No

Event Details

Date:	June 27, 2020
Time:	2:00pm
Location:	Trefoil Park
Grade Level:	All girls and families
Closing Date:	June 6, 2020

Event Numbers

Min	50
Max	100

Event Contact Information

Name:	Juliette Low
Email:	jlow@girlscouts.org
Phone:	1-800-666-2141

Shop-in-a-box

Yes No

Event Description

Expenses	Per Attendee	X	Min Girls	Cost	NOTES
Food	\$ 1.00	1	50	\$ 50.00	Treat and a Drink for every Attendee
Other	\$ 0.50	1	50	\$ 25.00	Plates/Napkins/Cutlery/Etc.
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
	\$ -	1	50	\$ -	
Subtotal, Expenses				\$ 75.00	

Misc. Expenses	X	Cost	NOTES
Facility Use Fee	1	\$ 125.00	Facility Rental for the Recognition
Decorations	1	\$ 50.00	Tablecloths/Balloons/Flowers/Etc.
Printing	1	\$ 25.00	Program/Invitation Printing
Postage	1	\$ 25.00	Mailing Invitations/Certificates/Pins to Award Recipients
Thank you's for volunteers	1	\$ 50.00	Thank you to Speaker/MC and Facility
Equipment Rental	1	\$ 75.00	Equipment/Furniture Rental (Chairs/Tables/Stage/Etc.)
Additional Insurance	50	\$ 5.50	Minimum Fee of \$5.00 for Service Unit Event Additional Insur
Other	1	\$ -	
Subtotal, Misc.		\$ 355.50	

Subtotal, Expenses	\$ 75.00
Subtotal, Misc.	\$ 355.50
Total Expenses =	\$ 430.50
Total Income = Total Financial Support (Council allocation + SU Funds)	\$ -
Total Cost = Expenses - Income	\$ 430.50
Event Cost/Girl = Total Cost/Min Attendee	\$ 8.61

Event Fee/Attendee \$ -

Other Notes: